



# 2015 Summer Job Opportunities

## NORTHERN REGION

### LOLO NATIONAL FOREST

fs.usda.gov/lolo



## Multiple Temporary Seasonal Positions available at the following locations:

- Lolo Supervisor's Office (Missoula, MT)
- Missoula RD (Missoula, MT)
- Ninemile RD (Huson, MT)
- Plains/Thompson Falls RD (Plains, MT)
- Seeley Lake RD (Seeley Lake, MT)
- Superior RD (Superior, MT)

The Lolo National Forest will soon begin filling multiple temporary seasonal positions for the 2015 field season. Openings are available at the **GS-3, GS-4, GS-5, and GS-6** levels. These are **TEMPORARY SEASONAL** positions with a maximum six month tour schedule (NTE 1039 hrs.). The anticipated start date is early April/May with tours available through September.

### How to Apply

Applicants must apply online at [www.usajobs.com](http://www.usajobs.com). You will be required to create a USAJobs account and either create a resume or upload your own. Use the vacancy announcement numbers below to navigate to the appropriate position. Click "Apply Online" and follow the prompts to complete the online application.

**NOTE: The 2015 vacancy announcements listed below will only be open for application from Monday February 2, 2015 through Monday February 9, 2015.** You must apply during this time to be including in this year's applicant pool.

### Required Documents

For a **complete list** of required documents, refer to the USAJobs vacancy announcement.

- Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications.
- College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected an official college transcript will be required.
- DD-214 and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.

Position Title	Grade	Vacancy Number
Entry-Level Forestry Aid	GS-0462-03	15-TEMP-R10462-3-GEN-DT-MR
Forestry Technician (Trails)	GS-0462-04	15-TEMP-R10462-4-TRLS-DT-RK
Forestry Technician (Trails)	GS-0462-05	15-TEMP-R10462-5-TRLS-DT-RK
Forestry Technician (Recreation)	GS-0462-05	15-TEMP-R10462-5-REC-DT-RK
Forestry Technician (Wilderness)	GS-0462-06	15-TEMP-R10462-6-WLD-DT-MC
Forestry Technician (Wilderness/Trails)	GS-0462-05	15-TEMP-R10462-5-WDTR-DT-RK
Entry-Level Biological Science Aid	GS-0404-03	15-TEMP-R10404-3-BSA-DT-RK
Biological Science Technician (Wildlife)	GS-0404-05	15-TEMP-R10404-5-WDLF-DT-RK
Forestry Technician (Timber Sale Prep)	GS-0462-04	15-TEMP-R10462-4-TSP-DT-RK
Forestry Technician (Timber Sale Prep)	GS-0462-05	15-TEMP-R10462-5-TSP-DT-RK
Forestry Technician (Timber Sale Prep)	GS-0462-06	15-TEMP-R10462-6-FTPS-DT-JB
Forestry Technician (Timber Stand Improvement)	GS-0462-05	15-TEMP-R10462-5-TSI-DT-RK

# Contacts for Positions

## Missoula Ranger District

Duty Location: Missoula, MT

Program Area	Hiring Manager	Phone	Email
Recreation/Wilderness	Al Hilshey	406-329-3970	<a href="mailto:ahilshey@fs.fed.us">ahilshey@fs.fed.us</a>
Trails	Carl Anderson	406-329-3976	<a href="mailto:clanderson@fs.fed.us">clanderson@fs.fed.us</a>
Wildlife	Carly Lewis	406-329-3848	<a href="mailto:cwlewis@fs.fed.us">cwlewis@fs.fed.us</a>

## Ninemile Ranger District

Duty Location: Huson, MT

Program Area	Hiring Manager	Phone	Email
Recreation/Trails	Laura Johnson Boudreaux	406-626-5404	<a href="mailto:ljohnsonboudreaux@fs.fed.us">ljohnsonboudreaux@fs.fed.us</a>

## Plains/Thompson Falls Ranger District

Duty Location: Plains, MT

Program Area	Hiring Manager	Phone	Email
Recreation/Trails	Robin Walker	406-826-4305	<a href="mailto:robinwalker@fs.fed.us">robinwalker@fs.fed.us</a>
Timber Sale Prep/Stand improvement	Mike Mueller	406-826-4353	<a href="mailto:mlmueller@fs.fed.us">mlmueller@fs.fed.us</a>

## Seeley Lake Ranger District

Duty Location: Seeley Lake, MT

Program Area	Hiring Manager	Phone	Email
Recreation/Trails/Wilderness/Weeds	Karen Stockmann	406-677-3938	<a href="mailto:kstockmann02@fs.fed.us">kstockmann02@fs.fed.us</a>
Wildlife	Scott Tomson	406-677-3925	<a href="mailto:stomson@fs.fed.us">stomson@fs.fed.us</a>

## Superior Ranger District

Duty Location: Superior, MT

Program Area	Hiring Manager	Phone	Email
Recreation/Trails	Beth Kennedy	406-822-3954	<a href="mailto:ekennedy@fs.fed.us">ekennedy@fs.fed.us</a>
Timber Sale Prep/Stand improvement	Cody Feasel	406-822-3971	<a href="mailto:csfeasel@fs.fed.us">csfeasel@fs.fed.us</a>
Wildlife	David Wroblewski	406-826-4321	<a href="mailto:dwroblewski@fs.fed.us">dwroblewski@fs.fed.us</a>

- **Recreation Positions:** These positions will be responsible for maintenance of campgrounds, trailheads, rental cabins, dispersed recreation sites, and other duties as assigned. Successful applicants will need to be able to interact with the public, be comfortable with mountain driving conditions, be able to use power tools, and be familiar with campground maintenance procedures.
- **Trail / Wilderness Positions:** These positions will serve on the District Trail Crew, and will be responsible for maintenance and construction of the District's trail systems. These positions will be physically strenuous and the employee will be expected to work in the woods for up to 8-10 days at a time in all types of weather conditions. Successful applicants will have skills in backpacking, primitive and motorized tool use/maintenance, trail construction techniques, stock use, and rigging. Also applicants will be required to spend extended periods of time in remote settings.
- **Timber Sale Prep/Timber Stand Improvement Positions:** includes tree planting, monitoring, stand exam surveys, and other general forestry work.
- **Wildlife Positions:** Duties include, but are not limited to: planning and implementing surveys for threatened, endangered, and sensitive plant and animal species and data entry into the computer databases. Raptor surveys may include utilizing visual, audio and raptor alarm and wail recordings to survey proposed timber sales for raptor activity, recommending protection measures, and monitoring known raptor nests. Bird identification skills (aural or visual) and familiarity with GPS and GIS technology are desirable.

Many of these positions require physical exertion, in rough terrain, in a full range of weather conditions. Work week schedules vary depending on the position. Forest Service housing may be available. Many positions and project work require camping out for extended periods. Contact the supervisors identified to learn more specific information for each position.

For more information about the Lolo National Forest, visit the following website: <http://www.fs.usda.gov/lolo>

## **MORE ON HOW TO APPLY:**

**VISIT** the Northern Region's Temporary Employment Page at <http://www.fs.usda.gov/detail/r1/jobs/?cid=STELPRD3824145>

**CONTACT** the work supervisor identified on the previous page to get more information about the job and work location.

**APPLY ONLINE** at [www.USAJOBS.gov](http://www.USAJOBS.gov)

**Step 1:** Create a USAJOBS account (if you do not already have one) at [www.USAJOBS.gov](http://www.USAJOBS.gov). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

**Step 2:** Create a resume with USAJOBS or upload a resume into your USAJOBS account. You may want to customize your resume to ensure it documents duties and accomplishments you have attained that are directly related to this position, so your application will meet required qualifications. (Ensure you provide exact dates of employment so your qualifications are accurately documented: e.g. *May 1, 2010 to Oct 29, 2010* will be calculated as 5 months of experience; listing *May 2010 to Oct 2010* may be calculated as only 3 months of experience, assuming a start date in late May and an end date at the beginning of Oct).

**Step 3:** Search for the job announcement number. You may need to use the advance search option with the job title to find the correct job announcement number. Read the entire announcement and all the instructions before you begin. Click "Apply Online" and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required. Make sure you select a potential duty station that includes the town where the ranger station for your target job is located.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status". Click on the position title and then select "Update Application" to continue.

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**Apply online now at:**

[www.USAJOBS.gov](http://www.USAJOBS.gov)

### **Contact Hiring Managers for Application due Dates and Vacancy Numbers**

\*Supervisors will request applicant lists from USAJOBS, and selections will continue until positions are filled.

\*Remember to identify the town where the ranger district resides as a potential duty station, to ensure your application is made available to the supervisors you contacted. (e.g. Identify **Superior, MT** as a work location if you are interested in a position on the Superior Ranger District or **Seeley, MT** if you are interested in a position on the Seeley Ranger District.)

#### **Government Pay Scales:**

GS3	\$12.19/hr
GS4	\$13.68/hr
GS5	\$15.31/hr
GS6	\$17.06/hr

Pay scale/grade level is based on the job duties and the education and /or experience necessary to do the job. Prerequisites are identified in the announcements on USAJOBS.

