

TRAILMASTER

Helpful Hints

Trailmasters are responsible for working together with the Project Leader/President to plan and prepare for the project they have volunteered for. The Trailmaster is encouraged to keep the Project Leader/President informed of the project details as they are planned. If you need to send an “SPWBCH group” email-send it to the Project Leader or President, who can then forward it on to the entire membership at one time.

1. If possible, scout the trail first to see the condition. It should be important to scout as far as possible down the trail in order to help scatter out workers when the group arrives to do the project. Scouting should be dropping logs or going around any blow down and not spend time clearing. This would all come later. Scouting could be one person or a small group.
2. Send out an early email that includes the date, trailhead arrival time and type of project such as day ride, overnight camp trip or

pack trip, etc. to see who is interested in participating.

3. Plan and prepare as necessary:
 - a. Tools needed and who is responsible for bringing them
 - b. How many pack animals needed
 - c. When, where and what time to meet
 - d. What type of supplies- food, gear, etc (camp/pack trips) or if a sack lunch is needed.
 - e. Monitor crew for safe tool use and safe stock use
4. Gather mileage from volunteers at trailhead and promptly fill out Volunteer Hours Form and submit to SPWBCH Project Leader
5. Grease saw blades and sharp edge tools before returning.



TRAILMASTER

Helpful Hints



